

**WEIGHTED STUDENT CREDIT HOURS (WSCH)
OPTIMIZATION COMMITTEE MEETING
FACULTY CENTER CONFERENCE ROOM**

November 30, 2017

9:30 – 11:00 a.m.

JPL 4.04.12C

MINUTES

Members Present: Dr. DeBrenna Agbényiga, Mr. Jeff Dunn, Mr. Gary Lott, Ms. Sheri Hardison, Dr. Maricela Oliva, Mr. Clark Ryan-Gonzalez, Dr. Rogelio Sáenz, Dr. Heather Shipley, Dr. Tulio Sulbaran, Dr. Keying Ye

Members unable to attend: Ms. Brittany Garcia, Dr. Chad Mahood, Dr. Sara Oswalt, Dr. George Perry, Dr. Steve Wilkerson

Co-Chairs: Dr. Mauli Agrawal and Ms. Kathryn Funk-Baxter

The Weighted Student Credit Hour (WSCH) Optimization Committee met on Thursday, November 30, 2017 to continue the discussion on the top recommendations from the subcommittees:

Summer Enrollment/Online Programs

The subcommittee reviewing summer enrollment/online programs updated their presentation to include goals and delivery dates for each top strategy:

- Convert high enrollment courses to online – goal of 10 courses and 1,000+ enrollment by CY 18;
- Add short programs for post-baccalaureate – 5 certificates and 500 enrollment by CY 18 and CY 19, respectively (Dr. Oswalt is in the process of developing a plan to market the new certificate in her department (Kinesiology, Health and Nutrition); and,
- Build college and business partnerships – 1 marquee partner and 2 others by CY 18 (Dr. Shipley stated that she would provide the committee with a list of current articulation agreements UTSA has with community colleges).

In addition, Jeff Dunn mentioned that the Office of Online Learning would begin conducting reviews of all online courses currently offered to determine the quality of those courses and to assist any faculty with revising the delivery of the content.

There was discussion about the course offerings for summer 2018. Mr. Dunn mentioned that he had been in contact with the department chairs who were amenable to offering/developing additional online courses to alleviate courses with high wait lists. He further stated that the

department chairs were in the process of finalizing their summer schedule, which is due by December 20, 2017, and would contact the chairs after that date to see how his office could assist their faculty in developing online courses for the upcoming summer session.

Dr. Agrawal asked for the subcommittee to consider the need for long-term program development—where do we want to be in terms of number of students in 5 years and 10 years. In addition, the committee needs to consider how that would translate into semester credit hours.

Course Optimization and Transfers

The subcommittee reviewing course optimization and transfer students provided the following regarding action plans:

- Final reports will convert investments into estimated semester credit hours.

There was discussion regarding a recent meeting between Dr. Agrawal, Dr. Shipley and Associate Vice Provost Tammy Wyatt relating to the pre-majors we have at UTSA. It has been decided to discontinue offering the pre-majors since we have moved to the Pathways model for freshman. Although we may see a decline in enrollment as some students want to be able to state they are a business, engineering, science, etc. major, this change will benefit our students in the long run. The research

There was additional discussion regarding whether or not we should review classes that are taught by several departments and whether or not it was necessary. Dr. Shipley mentioned that her office would be reviewing classes that overlap to see if realignment was needed.

Graduate Education

The subcommittee reviewing graduate education provided the following update:

- Ed.D. to Ph.D. in Higher Education is routing through the approval process at the Texas Higher Education Coordinating Board. Dr. Agbényiga is confident we should receive a response by December;
- Add goals for future enrollment for all students, including international students for the final report;
- Create corporate partnerships to offer graduate programs. Work with colleges to develop appropriate model for their employees (do we offer the courses at the corporations site, do we offer courses on Saturdays?);
- Develop certificate programs for corporate and military.

Dr. Agrawal mentioned that the December 8th meeting would be cancelled so that the subcommittees could continue refining their recommendations and begin writing their section of the report that will be presented to President Eighmy. Dr. Agrawal mentioned that he and the co-chair, Ms. Kathy Funk-Baxter, will develop the template for the final report and send it out to the committee. He also asked that each subcommittee include short and long-term goals and to include metrics in terms of number of students and semester credit hours, where possible.

Dr. Agrawal further stated that the next phase will include implementing the recommendations of this committee. There was a brief discussion as to who may serve on the implementation committee and how their recommendations could overlap with the other task forces, specifically, the Strategic Enrollment Task Force. Dr. Agrawal and Ms. Funk-Baxter plan to meet with President Eighmy in early February to present the Phase 1 report and discuss the next steps.

The next meeting of the committee will occur in mid-January to finalize the report of the committee.